

**From:** Lagassé, Jeannine  
**To:** Barro, Kimberlee X; Beaton, Craig; Stevenson, Colin  
**Subject:** Fwd: Review/Approval Required (time sensitive): Procurement, Midwifery 17(1)  
**Date:** June 16, 2022 2:25:21 PM  
**Attachments:** image004.jpg  
image004.jpg  
image003.gif  
image004.jpg  
image004.jpg  
image004.jpg  
image005.jpg  
DHW - Procurement Approval DHW Midwife 17(1)  
17(1)

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Begin forwarded message:

**From:** "Sadi, Krizia" <Krizia.Sadi@novascotia.ca>  
**Date:** June 16, 2022 at 2:02:19 PM ADT  
**To:** "Lagassé, Jeannine" <Jeannine.Lagasse@novascotia.ca>  
**Subject: Review/Approval Required (time sensitive): Procurement, Midwifery** 17(1)

Hi Jeannine,

As discussed right before you left, this is the procurement request that we have been advised is time sensitive.

**OK to approve and move forward?**

Thank you,  
K.

**Health and Wellness**  
Barrington Tower, Scotia Square  
1894 Barrington Street, 17<sup>th</sup>  
Floor  
Halifax, NS B3J 2R8

**Krizia Sadi**  
Senior Executive Administrative Coordinator  
Office of Deputy Minister Lagassé  
Phone: 902-424-7570  
Cell: 902-943-0219  
Email: [krizia.sadi@novascotia.ca](mailto:krizia.sadi@novascotia.ca)

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**From:** Manuel, Kristina <Kristina.Manuel@novascotia.ca>  
**Sent:** June 16, 2022 1:56 PM  
**To:** Sadi, Krizia <Krizia.Sadi@novascotia.ca>  
**Cc:** Penney, Tanya (DHW) <Tanya.Penney@novascotia.ca>; Leppard, Marie <Marie.Leppard@novascotia.ca>  
**Subject:** FW: Midwifery [REDACTED] Procurement Form - requires signature  
**Importance:** High

Hi Krizia,

The attached procurement approval is an addition to previously approved DR 0285. This is an incredibly time sensitive request, if you could please forward to DM for approval I would appreciate it.

Thank you!

**Health and Wellness**  
Barrington Tower, Scotia Square  
1894 Barrington Street, 17<sup>th</sup> Floor  
Halifax, NS B3J 2R8

**Kristina Manuel** (She/Her)  
Executive Administrative Coordinator to:  
Craig Beaton, Associate Deputy Minister  
Colin Stevenson, Chief – System Integration  
  
Cell: 902-943-8528  
Email: [kristina.manuel@novascotia.ca](mailto:kristina.manuel@novascotia.ca)

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**From:** Bonang, Shelley <Shelley.Bonang@novascotia.ca>  
**Sent:** June 16, 2022 1:28 PM  
**To:** Cooper, Susan M <Susan.Cooper@novascotia.ca>; Manuel, Kristina <Kristina.Manuel@novascotia.ca>  
**Subject:** RE: Midwifery [REDACTED] Procurement Form - requires signature

Notes were already done, this is a doc that was not included. So no need to CFO notes. I recall seeing it – I can sign

|

Shelley Bonang, CPA, CMA  
 Chief Financial Officer  
 Department of Health and Wellness  
 1894 Barrington Street, Barrington Tower, 16th floor  
 Halifax, NS B3J 2A8  
 Cell: 902-471-1879  
[shelley.bonang@novascotia.ca](mailto:shelley.bonang@novascotia.ca)

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**From:** Cooper, Susan M <[Susan.Cooper@novascotia.ca](mailto:Susan.Cooper@novascotia.ca)>  
**Sent:** June 16, 2022 1:25 PM  
**To:** Manuel, Kristina <[Kristina.Manuel@novascotia.ca](mailto:Kristina.Manuel@novascotia.ca)>; Bonang, Shelley <[Shelley.Bonang@novascotia.ca](mailto:Shelley.Bonang@novascotia.ca)>  
**Subject:** RE: Midwifery [REDACTED] - Procurement Form - requires signature

I'm on it.

Shelley – docs. have been sent to Prashant/Cheryl for review and completion of the CFO Notes Page. I'll forward to you once I receive them. I've flagged as time sensitive.

Susan

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**From:** Manuel, Kristina <[Kristina.Manuel@novascotia.ca](mailto:Kristina.Manuel@novascotia.ca)>  
**Sent:** June 16, 2022 1:23 PM  
**To:** Bonang, Shelley <[Shelley.Bonang@novascotia.ca](mailto:Shelley.Bonang@novascotia.ca)>  
**Cc:** Cooper, Susan M <[Susan.Cooper@novascotia.ca](mailto:Susan.Cooper@novascotia.ca)>  
**Subject:** FW: Midwifery [REDACTED] - Procurement Form - requires signature  
**Importance:** High

Hi Shelley,

I am reaching out to you because I've just realized that Susan is off today.

I'm incredibly sorry for bypassing your admin on this, I've got a few people coming at me regarding the pressing urgency on this procurement authorization [REDACTED]

[REDACTED]

The DR for this document was already authorized by you a few weeks ago – at the time Tanya's branch wasn't aware that procurement authorization was required. She has filled out this form and sent for signature. Kim Barro from SPP has confirmed that there is no change in wording on the DR so it does not require further review by their

branch. By any chance would you be able to please authorize this document so that I can push it onwards before end of day today?

Again, I apologize for the urgency on this.

Thank you.

**Health and Wellness**

Barrington Tower, Scotia Square  
1894 Barrington Street, 17<sup>th</sup> Floor  
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**Kristina Manuel** (She/Her)  
Executive Administrative Coordinator to:  
Craig Beaton, Associate Deputy Minister  
Colin Stevenson, Chief – System Integration

Cell: 902-943-8528  
Email: [kristina.manuel@novascotia.ca](mailto:kristina.manuel@novascotia.ca)

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**From:** Manuel, Kristina  
**Sent:** June 16, 2022 10:58 AM  
**To:** Cooper, Susan M <[Susan.Cooper@novascotia.ca](mailto:Susan.Cooper@novascotia.ca)>  
**Cc:** Warrington, Jasmine <[Jasmine.Warrington@novascotia.ca](mailto:Jasmine.Warrington@novascotia.ca)>  
**Subject:** FW: Midwifery 17(1) Procurement Form - requires signature

Hey Susan,

Forwarding to you for Shelley to approve.  
There are 2 emails below between Jasmine and I outlining the jist of this request.  
Of note, this is an addition to DR 0285 which Shelley already signed off on 2 weeks ago.  
This has been flagged as urgent.

Thank you.

**Health and Wellness**

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Executive Administrative Coordinator to:  
Craig Beaton, Associate Deputy Minister  
Colin Stevenson, Chief – System Integration

Cell: 902-943-8528  
Email: [kristina.manuel@novascotia.ca](mailto:kristina.manuel@novascotia.ca)

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**From:** Warrington, Jasmine <[Jasmine.Warrington@novascotia.ca](mailto:Jasmine.Warrington@novascotia.ca)>  
**Sent:** June 16, 2022 9:47 AM  
**To:** Manuel, Kristina <[Kristina.Manuel@novascotia.ca](mailto:Kristina.Manuel@novascotia.ca)>  
**Cc:** Leppard, Marie <[Marie.Leppard@novascotia.ca](mailto:Marie.Leppard@novascotia.ca)>  
**Subject:** RE: Midwifery [REDACTED] Procurement Form - requires signature

Hi Kristen,  
I havn't seen these. Even If there is urgency procurement forms always need to be signed off by finance – can you please send the original forms to Susan and cc me, you can also mention to her that this is time sensitive and that Shelley had already signed off on the DR pertaining to the procurement 2 weeks ago.  
Thanks  
Jasmine

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**From:** Manuel, Kristina <[Kristina.Manuel@novascotia.ca](mailto:Kristina.Manuel@novascotia.ca)>  
**Sent:** June 16, 2022 9:16 AM  
**To:** Warrington, Jasmine <[Jasmine.Warrington@novascotia.ca](mailto:Jasmine.Warrington@novascotia.ca)>  
**Cc:** Leppard, Marie <[Marie.Leppard@novascotia.ca](mailto:Marie.Leppard@novascotia.ca)>  
**Subject:** FW: Midwifery [REDACTED] Procurement Form - requires signature  
**Importance:** High

Hey Jasmine,  
Colin received the attached forms from Tanya yesterday and wants me to approve as they are time sensitive.  
I don't believe that these have gone through SPP or Finance yet.  
I have not added his signature.  
Can you please confirm whether or not these documents are already on your radar? If not can we please process urgently [REDACTED]  
[REDACTED]  
I've cc'd Marie in case there are other documents that are missing.

**Health and Wellness**

Barrington Tower, Scotia Square  
1894 Barrington Street, 17<sup>th</sup> Floor  
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**Kristina Manuel** (She/Her)  
Executive Administrative Coordinator to:  
Craig Beaton, Associate Deputy Minister  
Colin Stevenson, Chief – System Integration

Cell: 902-943-8528  
Email: [kristina.manuel@novascotia.ca](mailto:kristina.manuel@novascotia.ca)

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**From:** Stevenson, Colin <[Colin.Stevenson@novascotia.ca](mailto:Colin.Stevenson@novascotia.ca)>  
**Sent:** June 15, 2022 4:18 PM  
**To:** Manuel, Kristina <[Kristina.Manuel@novascotia.ca](mailto:Kristina.Manuel@novascotia.ca)>  
**Subject:** FW: Midwifery<sup>17(1)</sup> Procurement Form - requires signature  
**Importance:** High

Kristina:

Procurement approval form attached for my signature please; and return to Tanya and Shelley for next steps.

Thank you

Colin

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**From:** Penney, Tanya (DHW) <[Tanya.Penney@novascotia.ca](mailto:Tanya.Penney@novascotia.ca)>  
**Sent:** June 15, 2022 1:23 PM  
**To:** Stevenson, Colin <[Colin.Stevenson@novascotia.ca](mailto:Colin.Stevenson@novascotia.ca)>  
**Subject:** Midwifery<sup>17(1)</sup> Procurement Form - requires signature  
**Importance:** High

Good afternoon,

As per the attached approved DR → and after attempting to get the PO signed, I now know that we require a form signed as it's over \$5000.

Once signed by you; then needs to go to Shelley (if you return to me, I can maintain "next steps") and then cc you when it is sent to DM for ultimate Minister signature.

This is time sensitive<sup>17(1)</sup> I am learning the procurement process by fire....

Tanya



**Tanya Penney**  
**RN ENC(C) CBB BScN MPA(M) EXTRA Fellow**  
**Senior Executive Director, Clinical Portfolio**

Barrington Tower, Scotia Square  
1894 Barrington Street, 5<sup>th</sup> Floor  
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Cell: 902-476-0978  
Email: [tanya.penney@novascotia.ca](mailto:tanya.penney@novascotia.ca)

Executive Assistant  
Marie Leppard  
(902) 943-3941  
Email: [marie.leppard@novascotia.ca](mailto:marie.leppard@novascotia.ca)

**From:** [Lagassé, Jeannine](#)  
**To:** [Sadi, Krizia](#)  
**Subject:** Re: Review/Approval Required (time sensitive): Procurement, Midwifery Education Program Feasibility Study  
**Date:** June 16, 2022 2:25:52 PM  
**Attachments:** [image003.gif](#)  
[image004.jpg](#)  
[image005.jpg](#)  
[image004.jpg](#)  
[image004.jpg](#)  
[image003.gif](#)  
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[image004.jpg](#)  
[image004.jpg](#)  
[image005.jpg](#)  
DHW - Procurement Approval DHW Midwife 17(1)  
17(1)

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I have asked questions about this. Please do NOT advance.

On Jun 16, 2022, at 2:02 PM, Sadi, Krizia <[Krizia.Sadi@novascotia.ca](mailto:Krizia.Sadi@novascotia.ca)> wrote:

Hi Jeannine,

As discussed right before you left, this is the procurement request that we have been advised is time sensitive.

**OK to approve and move forward?**

Thank you,  
K.

**Health and Wellness**  
Barrington Tower, Scotia Square  
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**Krizia Sadi**  
Senior Executive Administrative Coordinator  
Office of Deputy Minister Lagassé  
Phone: 902-424-7570  
Cell: 902-943-0219  
Email: [krizia.sadi@novascotia.ca](mailto:krizia.sadi@novascotia.ca)

---

**From:** Manuel, Kristina <[Kristina.Manuel@novascotia.ca](mailto:Kristina.Manuel@novascotia.ca)>  
**Sent:** June 16, 2022 1:56 PM



**To:** Sadi, Krizia <Krizia.Sadi@novascotia.ca>

**Cc:** Penney, Tanya (DHW) <Tanya.Penney@novascotia.ca>; Leppard, Marie <Marie.Leppard@novascotia.ca>

**Subject:** FW: Midwifery Education Program Feasibility Study - Procurement Form - requires signature

**Importance:** High

Duplicate

Pages 47-51 Duplicate of Pages 40-44

Page 47 to/a Page 51

Withheld

Duplicate

**From:** Manuel, Kristina  
**To:** Stevenson, Colin; Penney, Tanya (DHW)  
**Subject:** RE: Midwifery [17(1)]  
**Date:** June 16, 2022 4:00:56 PM  
**Attachments:** image001.jpg

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Kim had authorized, as had Shelley.  
Deputy halted progress and wanted to check on a few items. I have no additional details.



**Health and Wellness**  
Barrington Tower, Scotia Square  
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Halifax, NS B3J 2R8

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Executive Administrative Coordinator to:  
Craig Beaton, Associate Deputy Minister  
Colin Stevenson, Chief – System Integration

Cell: 902-943-8528  
Email: [kristina.manuel@novascotia.ca](mailto:kristina.manuel@novascotia.ca)

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**From:** Stevenson, Colin <Colin.Stevenson@novascotia.ca>  
**Sent:** June 16, 2022 3:42 PM  
**To:** Penney, Tanya (DHW) <Tanya.Penney@novascotia.ca>; Manuel, Kristina <Kristina.Manuel@novascotia.ca>  
**Subject:** Midwifery [17(1)]

I am hearing that there may be need to pause progressing with the funding request for the midwifery [17(1)] Please check in with Kim before moving forward for signatures.

Thanks



**Health and Wellness**  
Barrington Tower, Scotia Square  
1894 Barrington Street, 17<sup>th</sup> Floor  
Halifax, NS B3J 2R8

**Colin Stevenson, MHA, CHE** (He/Him)  
Chief of System Integration

Cell: 902-890-4441  
Email: [colin.stevenson@novascotia.ca](mailto:colin.stevenson@novascotia.ca)

**From:** [Lagassé, Jeannine](#)  
**To:** [Sadi, Krizia](#)  
**Subject:** RE: Review/Approval Required (time sensitive): Procurement, Midwifery [17(1)]  
**Date:** June 19, 2022 1:59:00 PM  
**Attachments:** [image001.jpg](#)  
[image002.gif](#)  
[image003.jpg](#)

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This will not be advancing but please print the docs for me to discuss with the Minister on Tuesday morning.

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**From:** Sadi, Krizia <Krizia.Sadi@novascotia.ca>  
**Sent:** June 16, 2022 2:02 PM  
**To:** Lagassé, Jeannine <Jeannine.Lagasse@novascotia.ca>  
**Subject:** Review/Approval Required (time sensitive): Procurement, [17(1)]  
[17(1)]  
**Importance:** High

Duplicate

Pages 54-58 Duplicate of Pages 45-51

Page 54 to/à Page 58

Withheld

Duplicate

**From:** [Sadi, Krizia](#)  
**To:** [Beaton, Craig](#)  
**Cc:** [Manuel, Kristina](#); [Little, Tina \(Health\)](#)  
**Subject:** Pending Approvals sent to DM  
**Date:** June 27, 2022 11:36:47 AM  
**Attachments:** [ReviewApproval Required \(time sensitive\) Procurement Midwifery 17\(1\)](#)  
Not responsive

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Hi Craig,

Please see attached outstanding approvals. I've provided a brief detail of each below:

1. Midwifery [17\(1\)](#) – DM advised this was not to advance as she has asked necessary questions. **Can be taken off my radar altogether?**

Not responsive

Thank you!

K.



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